

École Porter Street Elementary  
A Learning Community

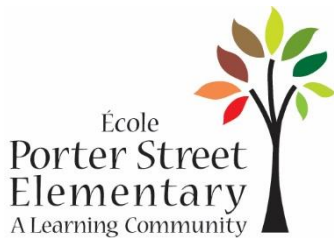


Parent Handbook  
and  
Calendar  
2017 - 2018

728 Porter Street,  
Coquitlam, B.C.  
V3J 5B4  
604-936-4296

<http://www.sd43.bc.ca/elementary/porter/pages/default.aspx>





“Take care of yourself,  
take care of each other,  
take care of this place -  
together we’re better!”

We hope that you and your child have a great 2017-2018 school year at École Porter Street Elementary, where we strive to create a caring, respectful community of learners. The school community is focused on creating a **socially-responsible school climate** to enhance student learning. Socially responsible individuals show “**community-mindedness**” in their responses to issues that arise and to the people around them. Though they may not always agree with others, they respect the ideas and beliefs of others, treat others fairly, and work with others to resolve conflicts constructively. We will continue to strive daily to foster the development of “community-mindedness” in our students.

This year, we will continue to work on our **school goal** in the area of **Social-Emotional Learning**. We will be working on strategies to help our students to regulate their emotions and stress in order to increase their school achievement and overall well-being. We will be focusing on strategies for feeling calm and secure, which is tied to self-awareness (recognizing emotions and their influence on behaviour), and for being alert and engaged, which is tied to self-management (using strategies to regulate one’s emotions, thoughts and behaviours effectively in different situations). These are skills for life as well as for success in school, and we will be working in a concentrated way to help the children develop these important skills.

To help parents become acquainted with the many procedures and policies that help us run the school efficiently, we have created this handbook. We hope that this handbook and calendar of school events will prove to be a useful resource for you.

**We look forward to a positive and rewarding year working with your children.**

*The Staff of École Porter Street Elementary*

## DAILY SCHEDULE

Students should time their arrival in the morning so that they are prepared for class.

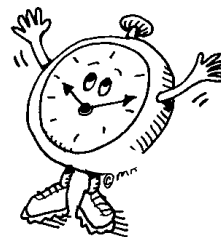
- 8:50** a.m. The **bell** invites students to line up at their designated entry door. Teachers lead students in to class.
- 8:55 a.m. Instructional day begins
- 10:35 a.m. Recess begins
- 10:50 a.m. Bell signals end of recess
- 12:05 p.m. Lunch hour begins. Students eat lunch in their classroom.
- 12:20 p.m. Bell signals start of lunch hour play time
- 12:50 p.m. Bell signals students to enter school for afternoon sessions
- 2:53** p.m. Teachers lead students to their designated **dismissal** door.

Supervision of the school grounds is provided from 8:40 a.m. until the morning bell and from 2:53 p.m. until 3:10 p.m. **Students should be picked up on time for their own safety.**

At Porter, it is our policy that **children enter and exit the building with their teachers.** We ask parents to say goodbye and greet children outside the school or, if late, at the red sign-in desk. **During school hours and at entry and exit times, we ask that parents do not accompany children down hallways or meet them outside classroom doors.** However, once children are dismissed outside at the end of the day, we invite parents in to accompany children in visiting their classroom and the school. We strongly suggest making appointments with your child's teacher if you wish an extended conversation. In the morning, this is especially helpful since teachers are usually engaged in preparation for the day, in meetings or in creating plans with each other.

## OFFICE HOURS

The school's general office is located inside the main entrance.  
The Principal's office is located within the general office.  
Office hours are 8:30 a.m. to 3:30 p.m., Monday to Friday.



## THE IMPORTANCE OF BEING ON TIME

We expect students to be at school and ready to begin the day by 8:55 a.m. Being on time is an important life skill for all of us and learning this begins in Kindergarten. Students who arrive late to class miss out on the important social

interaction that takes place prior to the start of school. They also miss important information that teachers impart at the start of each new day. In addition to this, it is very disruptive to the whole class if the teacher has to stop a lesson or activity to assist late students. Your cooperation in getting your children to school on time is very much appreciated.

## PARKING AND SAFETY



The safety of your children is a concern for all of us at Porter. **We encourage you to use Grover Avenue and MacIntosh Street** when dropping off and picking up your child(ren). Parking on the verge along these roads and entering the school grounds through one of the various gates on MacIntosh or Grover will ease congestion on Porter Street and will help you get your child(ren) to and from school safely.

The staff parking lots to the north and south of the school are for **staff parking only**. We ask that parents respect this to ensure that staff has an opportunity to access the lots for insurance purposes and to avoid unnecessary noise. Also, vehicles exiting the south lot in the morning can create dangerous situations around the crosswalk. Please respect all signage and remember that there is **no parking or drop-off for parents in the south staff lot**.

Parents may choose to use the turnaround in the north parking lot. For everyone's safety, it is imperative that the turnaround be used properly. The following expectations apply:

- a. The turnaround is for drop off and pick up only. Parents may wait there, but may **NOT PARK AND LEAVE A VEHICLE UNATTENDED**. This is strictly against fire regulations, and causes havoc with traffic flow in, out and around the lot.
- b. Do not use the actual parking spaces – these are for staff and district personnel only.
- c. Continue to move your vehicle forward as space opens up ahead in order to keep the entrance and exit clear and traffic moving on Porter Street.
- d. Only allow children to enter/exit the passenger side of the vehicle. Doors open on the driver's side block traffic and endanger children. The turn-around is quite tight as it is.
- e. Leave the fire lane clear for emergencies.

Individuals who fail to follow these expectations may have their vehicles banned from the grounds.

Your cooperation in these matters will help to ensure maximum safety for everyone.

## DOGS ON THE PLAYGROUND

Our school policy regarding the inclusion of dogs on our playground is:

- Dogs must be kept well back from the building and children. We have children attending Porter who are highly allergic to dogs and others who fear them. These concerns must be respected.
- Dogs must be leashed at all times.
- Owners must immediately clean up thoroughly any feces and the area affected.
- Dogs must not be brought into the school except when they are part of a specific presentation to a student population.
- Administrative Procedure 261 (AP 261) deals with “Pets in the Classroom”.

We check for, and ask children to report, any dog feces left on the grounds. We cannot control how the grounds are used after hours, but we can all ensure that we are doing our best to take care of our own community. Thanks for your help with this.

## EMERGENCY PREPAREDNESS



Our school will conduct regular fire and earthquake drills during the school year to increase the children’s awareness of safe and orderly emergency procedures.

We have an earthquake plan in place. This plan is reviewed by the staff and explained to the students each year. In the event of an earthquake or other serious emergency, the school may implement a controlled release of students for their safety and well-being. Should this be necessary, the school will only release your child to “designated alternates” (these are persons authorized by you in your contact information) or, if necessary, to emergency medical personnel. Students will remain in the assembly area at the east end of the grass field along MacIntosh Street until an authorized adult comes to the school to pick up the student.

The process to pick up a student is as follows:

- 1) walk to school;
- 2) enter the school grounds from MacIntosh Street and find the student’s teacher;
- 3) show valid photo identification to the teacher and sign the sign-out sheet to indicate that you are assuming responsibility for that student.

Please make sure that you complete and return all requests for contact information from the school and that you let the office know should there be any changes to the contact information of your designated alternates. Your cooperation in following our emergency process and procedures will facilitate the safety of all students.

# What if my child...

## **is going to be absent ?**

Advise the teacher by note beforehand or the school office (604-936-4296) on the day of the absence before 8:30 a.m. You can also log an absence electronically by filling out an Absence Report form on-line by following the *Parent eforms* link on the school's website. Remember that you will be contacted by office personnel if you do not notify the school of your child's absence.

## **is going to miss several days of school due to illness/vacation/other reasons ?**

Inform your child's teacher and make arrangements to pick up some assignments your child can work on at home where possible. Please bear in mind that, for extended absences, it is often difficult for teachers to provide meaningful curriculum.

## **arrives late ?**

Take or send your child to the school office to sign in at the red desk opposite the main office. Again, please do not walk your child down the hall to the class. We encourage the children to be independent with this, and we try to reduce the disruption.

## **has an appointment ?**

Send a note to the teacher letting him or her know the required time of dismissal. Your child will meet you at the office, where you will sign out your child with the secretary before leaving the building.

## **is going home for lunch ?**

Your child will meet you at the office, where you will sign out your child with the secretary before leaving the building. Make sure your child signs in again when he/she returns.



## **brings a lunch ? Remember: NO NUTS, PLEASE. PORTER IS A NUT-AWARE SCHOOL.**

Lunch is eaten in the classrooms. All children are expected to remain calmly seated at their desk while eating their lunch. The 12:20 bell signals students to tidy their eating area, put away their lunch bag and go outside to play. Children who require more time to eat may do so up until 12:25 pm. After this, they may finish eating outside if necessary.

Three Noon Hour Supervisors work at Porter every day. Our Noon Hour Supervisors work closely with the teachers and the principal to ensure the safety and well-being of all Porter students. The children are expected to show respect and courtesy to our Noon Hour Supervisors and to follow their directions as they would any other staff member.

## **forgets something at home ?**

Please drop off snacks, lunches and/or forgotten articles for your child at the school office. It is disruptive to have parents entering classrooms during the school day and we are very conscious of the need to be aware of adults in the school or on the grounds for safety reasons.

### **does not like playing outside on rainy or cold days ?**

The research is clear - outdoor play fosters good physical, mental and emotional health. Being outside at recess and lunch helps the children to concentrate better in class, and develop their imagination and social skills too, among other things. Therefore it is our policy to have the children go outside at recess and lunch every day barring extreme weather. Some examples of extreme weather are heavy rainfall, heavy snowfall, and icy conditions with minus temperatures. If it begins to pour and the children are already outside, we will call them in with three rings of the bell. If it is pouring before recess or lunch, we will keep the children in to play in class (at recess) or in the hallways (at lunch). But the children will be outside whenever reasonably possible, and, given our typical West Coast weather, that means they will frequently be outside in light rain. Please make sure your child is prepared for rain by sending umbrellas, raincoats and boots to school and by having your child keep a change of clothes in his/her backpack. Typically, the biggest complaint students have on rainy days is about being cold (not wet), so please make sure they bring an extra sweater and bundle up.

### **loses something ?**

Check the Lost and Found Box in the north hallway leading to the gym. For small or valuable items (watches, jewellery, small toys, etc.), please check at the office.



### **wants to use the phone ?**

Children may use the office storage room phone when necessary. However, social arrangements, such as after school play-dates, should be made prior to leaving home so the phone is not unduly tied up.

### **becomes ill at school ?**

If your child becomes ill or has an accident at school, you or one of the adults you have designated in your contact information will be called. Please inform the school of any changes in your child's health, your work number, alternate emergency numbers, doctor, etc. Any child injured at school will be given emergency first aid by a staff member. If nobody can be contacted and hospital treatment is required, the child will be taken to the hospital by a staff member or an ambulance will be called.

### **has a health condition ?**

Please inform the school office or your child's teacher of any health condition that may affect your child while at school. Medical alert/allergy information is critical. Please complete a "Medical Alert" Form, which is available at the office and on-line.

### **requires medication at school ?**

You must complete a "Request for Administration of Medication" Form. Please contact our secretary for this.



### **is moving ?**

Let your child's teacher and the school office know as soon as possible and at least one week prior to the actual move so that the necessary forms can be completed.

### **weighs over 18 kg (40 lb.) but has not reached the height of 145cm (4' 9") and is not yet 9 years-old ?**

If this is the case, then your child is required by law to use a booster seat when being transported in a car. If your child is going on a school field trip in another parent's car, then please bring your child's booster seat to school to be installed in that other parent's car for the trip. The school has a limited number of booster seats available for use during field trips should you not be able to provide one.

## **What if I...**

### **will be late picking up my child ?**

Please phone the school office at 604-936-4296 to let us know. We will have your child wait for you in front of the school office in the security of the building.

### **want to discuss my child's progress ?**

Reporting is an ongoing dialogue between the teacher, parent and student intended to support learning by sharing information about goals, outcomes and experiences on a continuous a basis as possible. **Parents are encouraged to contact their child's teacher at any time to share information, ask questions or discuss concerns.** All teachers have access to email.

On **September 21<sup>st</sup>**, there will be an **Open House** to allow parents to meet their child's new teacher and to tour the classroom and school with their child. We have designated the week of **October 23<sup>rd</sup> - 27<sup>th</sup>** as "**Interim Check Week**". During this week, teachers will provide parents with a general indication - either in written or in verbal form - of how well their child is settling in to the year's work and routines.

A second informal report, in the form of a conference, takes place in **mid-May**. This conference includes the child in what we call a **Student-led Conference**. The child will share with his/her parents work samples that indicate growth while the teacher is present to explain or answer questions that may help the parent understand the progress the child is making. In this type of conference, teachers will have several students and parents in the room at the same time.

Formal written progress reports are issued three times each year. This school year, these **formal reports** will be sent home on **December 8<sup>th</sup>, March 15<sup>th</sup> and June 28<sup>th</sup>**. A formal progress report is not intended to stand entirely on its own, but rather to complement the other aspects of the reporting process.



The purpose of the **formal progress report** is to describe your child's progress in relation to curriculum learning outcomes. The formal report for every child contains structured written comments that provide information about:

- what your child has learned to do or to understand;
- your child's behaviour, including attitudes, work habits, effort and social responsibility;
- the areas in which your child requires further attention or development; and
- ways of supporting your child's learning.

It is important to note that teachers and parents never know all that a child knows. A report card is a **snapshot** of a child's learning over a given period of time. It is through talking with the child, looking at what the child creates, and watching the child in action that we gain a clearer, more comprehensive understanding of the child's progress.

### **want to speak to my child's teacher by telephone ?**

Teachers cannot leave pupils unattended during instructional time to take calls. Should you wish to speak to a teacher, please call during non-instructional time before or after school, or leave a message with the secretary to have the teacher return a call. The teacher will do so the same day if possible.



### **have concerns specific to my child ?**

Always speak with your child's teacher first about your concern. Please try to make an appointment to do so rather than catching the teacher in the hall. Usually the issue can be dealt with at this level and this leaves you and the teacher in a mutually-informed position. If you and your child's teacher have not been able to solve or satisfactorily deal with your concern, make an appointment to discuss the issue with the principal or the principal and teacher together. The district believes it is best for parents to speak early and directly with school personnel when issues arise, and has crafted Administrative Procedure 380 to communicate expectations around following a "chain" of communication to solve problems effectively.

### **have concerns specific to the classroom or the school ?**

Again, speak with your child's teacher first. Often additional information is all that is needed for greater understanding of the situation. If your concern is "out of the teacher's hands" and you still have questions, then your next step is to contact the school principal. He may be able to deal directly with your problem or can direct you to the resource person who can.

### **want to volunteer in my child's classroom ?**

Regulations put in place to ensure a secure school environment require all volunteers in School District #43 (Coquitlam) schools to complete a set of Volunteer Application Forms and to have a Criminal Record Check done. (The Volunteer Application Forms must be completed every year but the Criminal Record Check is good for five years.) Once your paperwork has been approved, a volunteer badge with your name on it is filed in the

Volunteer Badges Box by the Volunteer Sign-in Sheet across from the office counter. All volunteers must wear a badge while in the school. All visitors must check in at the office.

**want to accompany my child on a field trip ?**

The procedure is the same for volunteering in the school. You must submit the completed Volunteer Application Forms and Criminal Record Check to the office for approval.

**would like to volunteer as a parent driver on my child's field trip ?**

In addition to submitting the completed Volunteer Application Forms and Criminal Record Check, you are required to submit a Driver's Abstract from ICBC and a Driver Certification of Insurance form.

Our Volunteer and Driver forms are now on-line and can be completed electronically at <http://www.sd43.bc.ca/elementary/porter/Parents/Forms/Pages>. Just click on the title of the relevant form in the left column, complete the form, click the "Submit" button at the bottom of the form, and repeat with other forms as necessary. If you require computer access or have trouble with any of the on-line forms, please contact us at 604-936-4296.

Thank you for wanting to volunteer ! We value the contributions of parent volunteers, and appreciate your patience and understanding about all these forms as we work together to ensure the safety and well-being of your children.



**am invited to attend a special classroom event but have not completed the Volunteer Application Forms ?**

Please sign in at the office where you will be issued with a temporary visitor's badge.



**would like to be involved in the school's Parent Advisory Committee (PAC) ?**

All parents are welcome to attend PAC meetings. PAC meetings start at 7:30 p.m. and childcare is provided. This year, meetings will be held once a month on a Tuesday in the Porter Street staff room.

The PAC is an organization dedicated to helping our school provide the best education possible for its students. We are fortunate to have a very supportive and active parent community. Our PAC organizes special events for families each year such as the Family Pancake Breakfast and the Family Year-end Potluck Picnic. Through fun events such as Family Movie Nights and Dances, the PAC raises money that benefits the school in many ways. Our PAC also coordinates monthly special lunches, organizes yearly book fairs and supports school-wide events such as Sports Day and the Grade 5 Farewell Event and Slide Show. The efforts of the PAC help to build a feeling of community, making our school much more than just a place for kids to learn. We encourage you to consider being an active part of our PAC.

PROPOSED MEETING DATES for this year: Sept. 19, Oct. 17, Nov. 21, Jan. 16, Feb. 20, Mar. 13, Apr. 17, May 15 and June 12 (AGM). Check the PAC website ([www.pspac.com](http://www.pspac.com)) for more details.

## **REGARDING PERSONAL DIGITAL DEVICES**

As an elementary school, PDDs are much less a concern than at higher grade levels. However, such devices have begun to become problematic. Specifically, problems have arisen with children using cell phones or digital cameras to take photos of others without their permission. We also see an increase in “3G” capable iPods arriving at school and, a few times, inappropriate content has been shared with others. We are concerned about the potential for these devices to be used as bullying tools. Furthermore, we cannot be responsible for the safety of these often expensive devices at school. We ask parents to monitor such devices carefully, have conversations with children about appropriate use and, if concerned, contact the school.

# ÉCOLE PORTER STREET ELEMENTARY SCHOOL CODE OF CONDUCT (Handbook Version)

Please visit our website at

<http://www.sd43.bc.ca/elementary/porter/pages/default.aspx>

to view a complete version of our official school Code of Conduct. Please look under “About Porter” on the main page for the Code of Conduct link.

## Conduct Expectations

These expectations apply to behaviour at school, during school-organized or sponsored activities, and behaviour beyond these times (including on-line behaviour inside the school, and that outside the school) that negatively impacts the safe, caring and orderly environment of the school, and/or student learning.

## RIGHTS AND RESPONSIBILITIES

I have the RIGHT to learn in this School.

It is my RESPONSIBILITY to follow instructions, remain on task, and not interfere with the learning of others

I have the RIGHT to hear and be heard.

It is my RESPONSIBILITY to not talk or make noises when others are speaking.

I have the RIGHT to be treated with respect in this school.

It is my RESPONSIBILITY to treat all others with respect.

I have the RIGHT to be safe from physical and verbal violence in this school.

It is my RESPONSIBILITY not to physically or verbally harm anyone else.

I have the RIGHT to privacy and to my own personal space.

It is my RESPONSIBILITY to respect the personal space and property of others and to accept their right to privacy.

## ACCEPTABLE CONDUCT - Responsible Behaviour Looks Like This:

### **On the playground:**

- Include others
- Play safely
- Keep your whole body to yourself
- Use kind and suitable words

### **In the hallway:**

- Walk and stay to the right, hands behind back
- Use a whisper voice
- Keep your whole body to yourself

### **In the classroom:**

- Listen carefully to others
- Work hard to do your best
- Never interfere with other people's learning
- Move safely
- Respect the property and space of others
- Use kind and suitable words

### **In formal assemblies:**

- Enter the gym silently
- Sit on bottom with hands and legs folded
- No talking
- Keep your whole body to yourself

### **At lunchtime in the classroom:**

- Stay seated in your desk
- Eat only your own lunch
- Eat all of your lunch and clean up any mess that you make
- Use 'indoor' voices when speaking
- Kind and suitable words
- Keep your whole body to yourself
- Dismiss yourself when the bell rings

### **In the washroom:**

- Flush the toilet
- Wash your hands (with soap), drop used paper towel in the trash
- Report any problems to an adult

## UNACCEPTABLE CONDUCT

The school treats seriously:

- behaviour or communication that discriminates based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation (prohibited grounds set out in the BC Human Rights Code);
- bullying (physical, verbal, relational, cyber); and
- illegal acts, such as
  - possession, use or distribution of illegal or restricted substances;
  - possession or use of weapons;
  - theft or damage to property (District Policy 17).

## Process for Solving Problems in Peaceful Ways

The staff of École Porter Street Elementary will address student behaviour as it is observed and reported. Staff endeavours to deal with behaviour in a restorative rather than punitive fashion wherever possible and appropriate.

Staff actively teaches “STP” and “WITS” strategies to children, specifically to Stop, Think and Plan when confronted with a problem. Children learn how to identify and exercise positive options, including when best to involve an adult in problem-solving.

Whenever a student exhibits behaviour that is deemed to be inappropriate, the staff member may ask the student to ‘rate’ his/her behaviour. Behaviour that is ‘not yet within expectations’ will be supported in the following fashion:

- For a minor deviation from expected behaviour, a staff person will speak directly to the child and ask the child to rate his/her behaviour and identify how the behaviour could be different by making a different choice. An appropriate consequence may be designed to promote positive behaviour choices.
- Should a student deviate from expected behaviours in a more serious or in a repeated fashion, consequences may include time out, community service, a behaviour support paper or a written apology. Parental support in reviewing the school’s Code of Conduct may be requested.
- For serious deviations from expected behaviour, logical consequences will be used. These may include meeting with the principal, being asked to eat lunch at home, a meeting with parents, an in-school suspension or, in even more extreme cases, a form of external suspension.

All school members must:

- Be aware of and familiar with the District Acceptable Use Policy while using school technology.
- Be aware that they may be subject to discipline for on or off school property misuse of technology if it negatively impacts the school environment.
- Not discriminate against others on the basis of race, religion, disability, sex or sexual orientation, or for any other reason set out in the Human Rights Code of British Columbia, and not publish or display anything that would indicate an intention to discriminate against another or expose another to contempt or ridicule on the basis of any such grounds.

### **Rising Expectations** - Min. Or. 6 (d), 7(b)

- It is expected that student achievement in terms of personal responsibility and self-discipline will increase as they move through the grades.
- The school endeavours to match logical consequences with deeds and level of severity.

### **Notification**

Staff members involved will exercise their responsibility to inform parents of student offenders when the behaviour is deemed to be in serious violation of the Porter Street Code of Conduct or the District Code of Conduct. Parents of student victims will also be notified in such instances.

### **Follow-up**

Follow-up of all serious breaches of the Code of Conduct may include but are not limited to:

- Meeting with the parent before re-entry after a suspension
- Meeting with the student violator prior to return to class
- Where appropriate, follow-up with the victim in not more than 2 weeks and again in not less than 6 weeks to substantiate that bullying behaviours have ceased.

Please take time to review these expectations with your child. Understanding expectations can help solve problems that arise during the year.

Again, if you have any concerns or questions, please feel free to contact the school at 604-936-4296.



# 2017 - 2018 School-Year Calendar

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
SUN		1						1		
MON		2			1			2		
TUES		3			2			3	1	
WED		4	1		3			4	2	
THURS		5	2		4	1	1	5	3	
FRI	1	6	3	1	5	2	2	6	4	1
SAT	2	7	4	2	6	3	3	7	5	2
SUN	3	8	5	3	7	4	4	8	6	3
MON	4	9	6	4	8	5	5	9	7	4
TUES	5	10	7	5	9	6	6	10	8	5
WED	6	11	8	6	10	7	7	11	9	6
THURS	7	12	9	7	11	8	8	12	10	7
FRI	8	13	10	8	12	9	9	13	11	8
SAT	9	14	11	9	13	10	10	14	12	9
SUN	10	15	12	10	14	11	11	15	13	10
MON	11	16	13	11	15	12	12	16	14	11
TUES	12	17	14	12	16	13	13	17	15	12
WED	13	18	15	13	17	14	14	18	16	13
THURS	14	19	16	14	18	15	15	19	17	14
FRI	15	20	17	15	19	16	16	20	18	15
SAT	16	21	18	16	20	17	17	21	19	16
SUN	17	22	19	17	21	18	18	22	20	17
MON	18	23	20	18	22	19	19	23	21	18
TUES	19	24	21	19	23	20	20	24	22	19
WED	20	25	22	20	24	21	21	25	23	20
THURS	21	26	23	21	25	22	22	26	24	21
FRI	22	27	24	22	26	23	23	27	25	22
SAT	23	28	25	23	27	24	24	28	26	23
SUN	24	29	26	24	28	25	25	29	27	24
MON	25	30	27	25	29	26	26	30	28	25
TUES	26	31	28	26	30	27	27		29	26
WED	27		29	27	31	28	28		30	27
THURS	28		30	28			29			28
FRI	29			29			30			29
SAT				30			31			30
SUN				31						

SEPTEMBER	Mon.	Tues.
<p>Notes:</p> <p>Porter Hockey League: Sept. - Nov.</p> <p>Porter Gr. 5 Girls' and Boys' Volleyball League: Sept. - Nov.</p> <p>Parents are most <b>welcome</b> to join us throughout the year for <b>school events</b> such as PHL hockey games, monthly assemblies, public speaking festivals and performances by visiting artists.</p>		
	<p>4</p> <p>Labour Day</p>	<p>5</p> <p>Back to School PAC First Day Welcome for Parents in/outside gym Gr. 1 - 5 students will attend from 10:00 - 10:30 a.m. Staff Meeting, 1:00 p.m.</p>
	<p>11</p> <p>Planners sent home with students in Gr. 1 - 5.</p> <p>Staff Meeting after school</p> <p>K Gradual Entry</p>	<p>12</p> <p>K Gradual Entry</p>
	<p>18</p> <p>1<sup>st</sup> Full Day for K</p>	<p>19</p> <p>PAC Meeting and Meet the PAC, 7:30 p.m.</p>
	<p>25</p>	<p>26</p>

Wed.	Thurs.	Fri.
		1
<p>6</p> <p>Last Year's Class K Gradual Entry</p>	<p>7</p> <p>Last Year's Class K Gradual Entry</p>	<p>8</p> <p>Free Popcorn Day</p> <p>First Day with New Class K Gradual Entry</p>
<p>13</p> <p>K Gradual Entry</p>	<p>14</p> <p>K Gradual Entry</p>	<p>15</p> <p>K Gradual Entry</p>
<p>20</p>	<p>21</p> <p>Early Dismissal (Gr. 1 - 5) at 1:45 p.m. Open House and Cookie Social, 2:00 - 3:00 and 6:00 - 7:00 p.m.</p>	<p>22</p> <p>District PRO-D Day</p> <p>NO CLASSES</p>
<p>27</p> <p>Monthly Assembly at 9:10 a.m. in the gym</p>	<p>28</p>	<p>29</p> <p>Terry Fox Run 1:45 p.m.</p> <p style="text-align: right;"><b>2017</b></p>

OCTOBER	Mon.	Tues.
<p><b>Notes:</b></p> <p><b>Bake Sales are FRIDAYS this year !</b></p> <p>This year, proceeds from seven school <b><u>Bake Sales</u></b> will go to the Porter Grounds Improvement Fund and proceeds from the December Bake Sale will go to the SHARE Community Food Bank. <b>Thanks very much in advance for your support with this fundraising effort !</b></p> <p>Please be sure to send only <b><u>nut-free</u></b> baked goods when contributing items to our Bake Sales.</p> <p>Theatrix Session 1: Oct. 16 - Nov. 22 (not Nov. 1<sup>st</sup>)</p>	<p>2</p> <p>Staff Meeting</p>	<p>3</p>
	<p>9</p> <p>Thanksgiving Day</p> <p>NO CLASSES</p>	<p>10</p>
	<p>16</p>	<p>17</p>
	<p>23</p> <p>National School Library Day District-wide DEAR, 11:00 a.m.</p>	<p>24</p>
	<p>30</p>	<p>31</p> <p>Halloween Costume Parade, 1:00 p.m.</p>

Wed.	Thurs.	Fri.
<p data-bbox="72 136 99 175">4</p> <p data-bbox="129 370 395 402">Student Photo Day</p>	<p data-bbox="481 136 508 175">5</p>	<p data-bbox="908 136 935 175">6</p> <p data-bbox="924 191 1284 292">PAC PJ Movie Night: Doors open at 5:45 p.m., movie starts at 6:30 p.m.</p> <p data-bbox="999 370 1206 402">PAC Hot Lunch</p>
<p data-bbox="72 422 118 461">11</p>	<p data-bbox="481 422 526 461">12</p> <p data-bbox="559 662 803 695">PAC Popcorn Day</p>	<p data-bbox="908 422 954 461">13</p> <p data-bbox="1034 662 1174 695">Bake Sale</p>
<p data-bbox="72 708 123 747">18</p> <p data-bbox="80 909 446 974">WE Day for Porter Student Leadership Team</p>	<p data-bbox="481 708 532 747">19</p> <p data-bbox="575 941 784 974">PAC Hot Lunch</p>	<p data-bbox="908 708 959 747">20</p> <p data-bbox="1026 818 1182 883">Provincial PRO-D Day</p> <p data-bbox="1018 925 1188 958">NO CLASSES</p>
<p data-bbox="72 993 123 1032">25</p> <p data-bbox="112 1201 413 1266">Monthly Assembly 9:10 a.m. in the gym</p>	<p data-bbox="481 993 532 1032">26</p>	<p data-bbox="908 993 959 1032">27</p> <p data-bbox="956 1084 1252 1149">Interim Report Card Sent Home By Today</p> <p data-bbox="916 1195 1287 1260">PAC Halloween Family Dance, 7 to 9 p.m.</p>
		<p data-bbox="1196 1507 1300 1546">2017</p>

# NOVEMBER

## Mon.

## Tues.

### Notes:

Sunday, Nov. 5<sup>th</sup> is  
PAC Pub Night.

6

Staff Meeting

7

13

Remembrance Day Closure

NO CLASSES

14

Photo Retake Day

20


21

27

28


Please support our  
Christmas Food and Toy  
Drives !

Wed.	Thurs.	Fri.
1	2	3  PAC Hot Lunch
8	9  Remembrance Day Assembly, 10:50 a.m.	10  School Not in Session  NO CLASSES
15	16  PAC Popcorn Day	17  Bake Sale
22  Theatrix Show #1 11:00 a.m. in the gym	23  PAC Hot Lunch	24  Non-instructional Day for Redesigned Curriculum Training  NO CLASSES
29  Monthly Assembly 9:10 a.m. in the gym	30	2017

DECEMBER	Mon.	Tues.
<p><b>Notes:</b></p> <p>Food Drive Toy Drive and Sale</p> <p><b>Save the date:</b> Please join us for <b>Breakfast with Santa</b> in our gym on Sunday, Dec. 10<sup>th</sup> at 9:00 a.m.</p> <p><b>Save the date:</b> Please join us at the Winslow Centre Gym for our <b>Family Dance</b> with Marian Rose the evening of Thursday, Dec. 14<sup>th</sup> !</p> 		
	<p>4</p> <p>Staff Meeting</p>	<p>5</p>
	<p>11</p> <p>Marion Rose Community Dance Residency</p>	<p>12</p> <p>Marion Rose Community Dance Residency</p>
	<p>18</p>	<p>19</p>
	<p>25</p> <p>-----</p> <p>Christmas Day</p>	<p>26</p> <p>-----</p> <p>Boxing Day</p>



Wed.	Thurs.	Fri.
		1
6	7	8  Bake Sale  First Report Card Sent Home
13  Marion Rose Community Dance Residency	14 PAC Popcorn Day  Marion Rose Community Dance Residency  Family Dance Tonight at Winslow Gym	15 PAC Hot Lunch  Marion Rose Community Dance Residency  Performances in afternoon
20  School Christmas Event: Gingerbread Houses and Carols in Gym this afternoon	21	22  PAC PJ Movie Night: Doors open at 5:45 p.m., movie starts at 6:30 p.m.  Last day of school before Winter Break
27  -----	28  -----	29  -----  2017

JANUARY	Mon.	Tues.
<p>Notes:</p> 	<p>1</p> <p>-----</p>	<p>2</p> <p>-----</p>
<p>Porter Soccer League: Jan. - Spring Break</p> <p>Porter Gr. 5 Girls' and Boys' Basketball League: Jan. - Spring Break</p>	<p>8</p> <p>School is back in session.</p>	<p>9</p>
<p>Theatrix Session 2: Jan. 15 - Feb. 21 (not Feb. 12<sup>th</sup>)</p>	<p>15</p> <p>Staff Meeting</p>	<p>16</p>
	<p>22</p>	<p>23</p>
	<p>29</p> <p>School-based PRO-D Day</p> <p>NO CLASSES</p>	<p>30</p>

Wed.	Thurs.	Fri.
<p>3</p> <p>-----</p>	<p>4</p> <p>-----</p>	<p>5</p> <p>-----</p>
<p>10</p>	<p>11</p>	<p>12</p> <p>PAC Hot Lunch</p>
<p>17</p>	<p>18</p> <p>PAC Popcorn Day</p>	<p>19</p> <p>Bake Sale</p>
<p>24</p> <p>Monthly Assembly 9:10 a.m. in the gym</p>	<p>25</p> <p>Kindergarten Hearing and Vision Screening, 9:00 a.m.</p>	<p>26</p> <p>PAC Hot Lunch</p>
<p>31</p> <p>Free Guest Performers: Place des Arts JR. Musical James and the Giant Peach, 9:15 - 10:15 in the gym</p>		<p>2018</p>

FEBRUARY	Mon.	Tues.
Notes:		
	5  Staff Meeting	6
	12  B.C. Family Day  NO CLASSES	13
	19	20
	26	27

Wed.	Thurs.	Fri.
	1	2  PAC PJ Movie Night: Doors open at 5:45 p.m., movie starts at 6:30 p.m.
7	8  PAC Popcorn Day  Poetry Café Literacy Celebration	9  School Not in Session  NO CLASSES
14  Valentine's Day	15  PAC Hot Lunch	16  Bake Sale  Chinese New Year - Year of the Dog
21  Theatrix Show #2 11:00 a.m. in the gym	22	23  District PRO-D Day  NO CLASSES
28  Monthly Assembly 9:10 a.m. in the gym		2018

MARCH

Mon.

Tues.

Notes:

5

6

Staff Meeting

12

13

19



20



26

27



Wed.	Thurs.	Fri.
	1	2  PAC Hot Lunch
7  Pet Fair 9:45 a.m. - 2:00 p.m.	8  PAC Popcorn Day  Pet Fair 9:00 - 10:00 a.m.	9  Bake Sale
14  Monthly Assembly 9:10 a.m. in the gym	15  Second Report Card Sent Home	16  PAC Hot Lunch
21  	22  →	23
28  	29  →	30  Good Friday  2018

<b>APRIL</b>	<b>Mon.</b>	<b>Tues.</b>
<p><b>Notes:</b></p>           <p>Theatrix Session 3: April 9 - May 16</p>  <p><b><u>Track Attack:</u></b> All students Gr. 3 - 5 will participate in Track Attack. These sessions are intended to familiarize the children with the various Track and Field events. This should help them decide which District Track Meet events they want to try out for.</p>  <p>Como Lake Relays ?</p>	<p>2</p>   <p>Easter Monday</p> <p>NO CLASSES</p>	<p>3</p>      <p>Schools are back in session.</p>
	<p>9</p>      <p>Staff Meeting</p>	<p>10</p>
	<p>16</p>      <p>Track Attack</p>	<p>17</p>      <p>Track Attack</p>
	<p>23</p>      <p>Track Practises Start</p>	<p>24</p>
	<p>30</p>	



Wed.	Thurs.	Fri.
4	5  PAC Popcorn Day	6  PAC Hot Lunch
11	12	13  Bake Sale PAC PJ Movie Night, 6:30 p.m.
18  Track Attack	19  PAC Hot Lunch Track Attack	20  District PRO-D Day (Dist. Focus Day)  NO CLASSES
25  Monthly Assembly 9:10 a.m. in the gym  Secretary's Day	26  Porter English Public Speaking Festival	27
		2018

MAY	Mon.	Tues.
<p>Notes:</p>     <p>Sunday, May 13<sup>th</sup>, is Mother's Day.</p>		1
	<p>7</p>   <p>Staff Meeting</p>	<p>8</p>   <p>District French Public Speaking Finals, 9h00 à 12h00</p>
	<p>14</p>   <p>Track Meet Permission Forms go home</p>	<p>15</p>
	<p>21</p>  <p>Victoria Day</p> <p>NO CLASSES</p>	<p>22</p>
	<p>28</p>	<p>29</p>

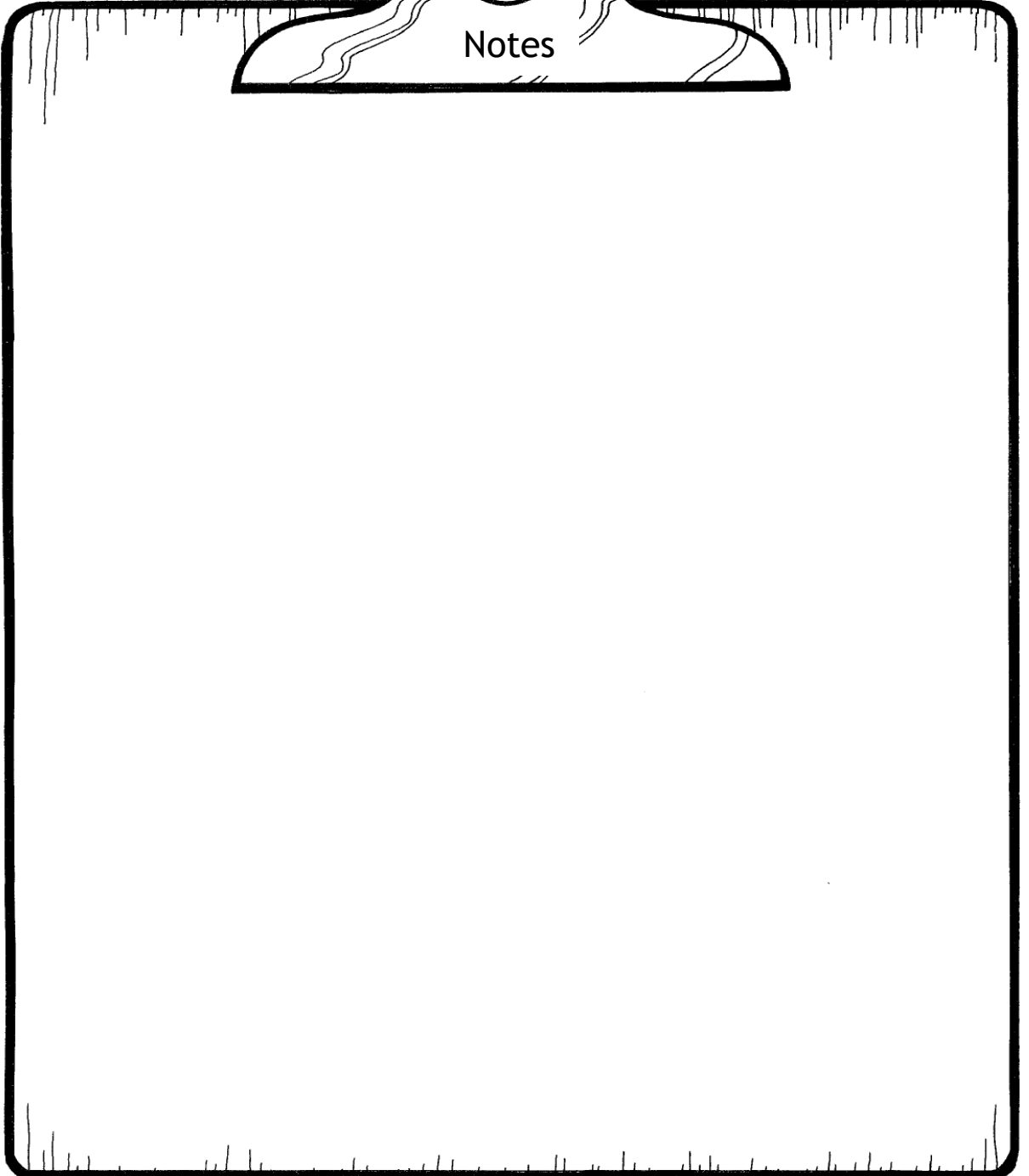
Wed.	Thurs.	Fri.
<p data-bbox="72 136 99 178">2</p> <p data-bbox="104 337 419 407">District English Public Speaking Festival</p>	<p data-bbox="481 136 508 178">3</p> <p data-bbox="499 302 862 407">Concours d'art oratoire / French Public Speaking Finals in the gym</p>	<p data-bbox="908 136 935 178">4</p> <p data-bbox="997 373 1212 407">PAC Hot Lunch</p>
<p data-bbox="72 423 99 466">9</p> <p data-bbox="104 623 419 693">Theatrix Show #3 11:00 a.m. in the gym</p>	<p data-bbox="481 423 534 466">10</p>	<p data-bbox="908 423 962 466">11</p> <p data-bbox="1016 435 1158 469">Bake Sale</p> <p data-bbox="954 513 1257 583">Track Coach Meeting to finalize teams</p> <p data-bbox="959 623 1249 693">PAC PJ Movie Night, 6:30 p.m.</p>
<p data-bbox="72 711 126 753">16</p> <p data-bbox="112 867 419 989">Early Dismissal K - 5 at 1:45 p.m. for Student-led Conferences, 2:00 - 3:00 p.m.</p>	<p data-bbox="481 711 534 753">17</p> <p data-bbox="559 789 803 823">PAC Popcorn Day</p> <p data-bbox="532 867 838 989">Early Dismissal K - 5 at 1:45 p.m. for Student-led Conferences, 2:00 - 5:30 p.m.</p>	<p data-bbox="908 711 962 753">18</p> <p data-bbox="1010 802 1201 907">School-based PRO-D Day NO CLASSES</p>
<p data-bbox="72 998 126 1040">23</p> <p data-bbox="180 1240 344 1274">Track Meet</p>	<p data-bbox="481 998 534 1040">24</p> <p data-bbox="532 1052 833 1157">Track Meet Ribbon Presentation, 9:05 a.m. in the gym</p> <p data-bbox="497 1201 865 1271">Welcome to Kindergarten 1:00 - 2:30 p.m.</p>	<p data-bbox="908 998 962 1040">25</p> <p data-bbox="967 1156 1244 1271">Porter Potluck Picnic for Families and Staff: Staff Dessert Station as Parent Appreciation</p>
<p data-bbox="72 1286 126 1328">30</p> <p data-bbox="112 1484 413 1554">Monthly Assembly 9:10 a.m. in the gym</p>	<p data-bbox="481 1286 534 1328">31</p>	<p data-bbox="1196 1500 1300 1542">2018</p>



Wed.	Thurs.	Fri.
		<p data-bbox="911 136 930 175">1</p> <p data-bbox="973 344 1239 409">Gr. 5 Victoria Trip (tentative)</p>
<p data-bbox="72 422 99 461">6</p>	<p data-bbox="481 422 508 461">7</p>	<p data-bbox="911 422 938 461">8</p> <p data-bbox="946 594 1266 695">PAC Hot Lunch Sports Day Dismissal at 2:00 p.m.</p>
<p data-bbox="72 708 126 747">13</p> <p data-bbox="212 948 314 980">Zumba</p>	<p data-bbox="481 708 534 747">14</p> <p data-bbox="575 870 817 902">PAC Popcorn Day</p> <p data-bbox="634 948 731 980">Zumba</p>	<p data-bbox="911 708 964 747">15</p> <p data-bbox="956 915 1260 980">Zumba Presentations this p.m. in the gym</p>
<p data-bbox="72 993 126 1032">20</p> <p data-bbox="107 1195 419 1260">Recognition Assembly at 9:10 a.m.</p>	<p data-bbox="481 993 534 1032">21</p>	<p data-bbox="911 993 964 1032">22</p>
<p data-bbox="72 1279 126 1318">27</p>	<p data-bbox="481 1279 857 1367">28 Last day of classes Third Report Sent Home</p> <p data-bbox="556 1409 809 1442">Leaving Assembly</p> <p data-bbox="556 1484 809 1549">Classes dismissed at 12:00 p.m.</p>	<p data-bbox="911 1279 964 1318">29</p> <p data-bbox="970 1334 1247 1367">Administrative Day</p> <p data-bbox="1018 1409 1193 1442">NO CLASSES</p> <p data-bbox="1198 1507 1300 1546">2018</p>



Notes





Notes

